



## Julia R. Gamboa

Law Clerk & Legal Assistant | Park  
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### Education

- Loyola University  
Chicago, B.A.,  
expected May 2028

Julia R. Gamboa is a Law Clerk and Legal Assistant at Robbins DiMonte, where she has been contributing to the firm since 2024.

As part of her role as a law clerk, Julia handles various tasks that require her presence in downtown Chicago, including filing evictions and Wills, obtaining transfer stamps, and retrieving certified documents from government buildings such as the Richard J. Daley Center and Chicago City Hall.

As a legal assistant, she supports attorneys and staff by filing, recording, and drafting legal documents, including estate planning documents. Julia also manages calendars and deadlines, maintains proper communication with all parties involved, gathers and organizes information for new matters, and handles administrative tasks such as preparing client engagement agreements, intake forms, and correspondence.